

**BOARD OF EDUCATION  
HOWELL TOWNSHIP, NEW JERSEY**

**M E M O R A N D U M**

TO: Members of the Finance Committee  
(Albert Miller - Chairperson, MaryRose Malley and Jennifer Okerson  
Citizen Members: Matthew Clarke, James Moretti and Jeff Smith)

Members of the Operations Committee  
(MaryRose Malley – Chairperson, Cristy Mangano and Albert Miller  
Citizen Members: Matthew Clarke, Mathew Giachetti and Stefania Kohler)

FROM: Ronald Sanasac  
Assistant Superintendent for Business Administration/Board Secretary

DATE: December 6, 2018


RE: **JOINT FINANCE AND OPERATIONS COMMITTEE MEETINGS**

The Joint Finance and Operations Committees of the Howell Township Board of Education will be meeting on Tuesday, December 11, 2018 at 7:00 p.m. Administration Building, Large Conference Room, 200 Squankum-Yellowbrook Road, Howell, New Jersey.

AGENDA:

1. Fiscal Report (Auditor)
2. Copier/Paper Reduction Update
3. Copier Upgrade/Papercut
4. Snow Removal
5. Bank Depository RFP
6. ESIP Update
7. Food Service Update
8. Any other items that may arise.

**PLEASE NOTE A QUORUM OF THE BOARD MAY BE PRESENT.  
FORMAL ACTION WILL NOT BE TAKEN.**

  
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RONALD SANASAC

RS/tg

c: Members of the Board of Education, Administrators  
Asbury Park Press, News Transcript, Tri-Town News, Star Ledger  
District Wide Email  
POSTED: Administration Building, All Schools and District Website